



CareerSource Heartland
5901 US Hwy 27 South, Suite 1
Sebring, Florida 33870

**Ad Hoc Nominating Committee Meeting
Wednesday, September 4, 2019**

MINUTES

I. Call to order

The meeting was called to order at 1:30 p.m. by CSH Board Chair, David Royal. No requests for public comment had been made.

II. Introductions

The names of all participants phoning in was announced. No committee members attended in person. Staff present were identified. The successful attainment of quorum was confirmed.

III. Topic: Action Item: Nomination and Appointment of CSH Board Secretary/Treasurer

Having reached the end of her second consecutive term, Lois Hilton concluded her service as CSH Secretary/Treasurer on 6/30/2019 without a named replacement. This Ad Hoc committee was formed to make, and review, nominations for later Board approval. As set forth in the CSH Bylaws, selection for the office of Secretary/Treasurer must be made from among Board members in good standing from any membership category.

No volunteers or nominations for this office were noted.

- A motion was made by Raymond Royce to nominate Yessenia Irizarry for the office of CSH Secretary/Treasurer.
- Motion seconded by Gary Ritter.
- Motion carried.

IV. Other

No other matters were brought before the Ad Hoc Nominating Committee.

V. Adjourn

The meeting adjourned at 1:34 p.m.

Committee members present and participating: David Royal (remotely), Gary Ritter (remotely), and Raymond Royce (remotely).

Committee members absent: William Nielander, Lois Hilton

Public attendance: None

CSH staff present: Donna Doubleday, Ann Martin, and Brian Mercurio