



CareerSource Heartland  
5901 US Hwy 27 South, Suite 1  
Sebring, Florida 33870

**Youth Council Meeting**  
**Tuesday, January 17, 2023 – 10:30 a.m.**  
**MINUTES**

**I. Call to Order**

The meeting was called to order at 10:43 a.m. by Gary Ritter, Council Chair. Mr. Ritter inquired if any Requests for Public Comment had been made and was advised that none had.

**II. Introductions**

Roll was called to identify and confirm committee members present in the room and those participating by phone. Staff and others present were identified. It was determined that quorum had been established. See end of minutes for all attendees.

**III. PRESENTATIONS**

**A. Panther Youth Partners Program Performance Presentation**

Mike Davis (Panther Youth Coordinator) presented the PY 2022-23 Panther Youth performance.

In summation, the Panther Youth Program has 91 active participants with a goal of 220. This is broken down into 63 out-of-school participants and 28 in-school participants. The goal for out-of-school and in-school participation is 150 and 70, respectively.

Actual participants served to date is 146 which includes active participants and those in follow-up.

Mr. Davis reviewed performance to date for each measure. He indicated that despite an initial staffing shortage and training time required for each program specialist to learn the full functionality of the Employ Florida system to perform their own data entry, the team is on track to meet, or surpass, all performance measures.

Originally, all data entry was handled by a designated Data Entry Specialist. However, that position was eliminated that the request of CSH because it was determined that an unfamiliarity of the recording requirements similarly translated into an incomplete understanding of all aspects of the youth program. In place of the Data Entry Specialist, Panther Youth added the position of Quality Assurance Specialist.

In further review of the Panther Youth Program, Ms. Martin (CSH Chief Programs Officer) confirmed that the program is targeting those most in need.

**I. Topic:**

**Action Items:**

**A. None**

**IV. Other**

No other business was brought before the Youth Council.

**V. Adjourn**

Council Chair, Gary Ritter, adjourned the meeting at 11:12 a.m.

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**Committee members present and participating:** Gary Ritter (Chair), Leigh Ann Bellamy, Joshua Exendine, Skylar Harrison, Christen Johnson, Christina Martin, Raymond Royce, Amanda Wilson

**Committee members absent:**

**Public attendance:** Thomas Leitzel, Brent Ferns, Mike Davis

**CSH staff present:** Donna Doubleday, Ann Martin, Michele Arena, and Brian Mercurio