

Business Enhancement Committee Meeting
Tuesday, June 13, 2023 – 10:30 a.m.
MINUTES

I. Call to order

Because the Committee Chair was delayed, the Board Chair directed Donna Doubleday, CSH President/CEO, to call the meeting to order. The meeting was called to order at 10:35 a.m. Ms. Doubleday inquired if any Requests for Public Comment had been made and was advised that none had been received.

II. Introductions

Roll was called to identify and confirm committee members present in the room and those participating by phone. Staff and others present were identified. It was determined that quorum had not been established and that action would proceed via consensus. See end of minutes for all attendees.

III. Topic

Action Items:

A. Approval of 2023-24 Local Demand Occupations List

Referring to the Action Item in the committee packet, Ann Martin (Chief Programs Officer) explained that each year, DEO sends CSH an updated Demand Occupations List (DOL) which is then shared with CSH Board members, education partners, county and city entities, and other community organizations to solicit input for additions. To add occupations to the DOL, CSH must be able to document 15 annual openings and a minimum entry-level wage rate of \$12.28/hr.

Recommendations for addition to the 2023-24 Local DOL includes: *Certified Nursing Assistant, Corrections, and Emergency Medical Technicians/Paramedics*. Occupations that are not being recommended for addition due to the inability to verify the required minimum number of openings include: *Vocational Education Teachers (postsecondary)* and *Web Developers/Digital Interface Designers*. Occupations that were added last program year that cannot be recommended for addition this year include: *Electrical Power-Line Installers and Repairers* and *Police, Fire, and Ambulance Dispatchers*.

During discussion, Dr. Leitzel asked where CSH obtains their data to determine occupation eligibility. Ms. Doubleday responded that CSH requests data from several sources in addition to data collected through their own employment research. Dr. Leitzel shared his surprise over the removal of *Police, Fire, and Ambulance Dispatchers*, citing his knowledge of several openings. Russ Brown, Dixon Hendry IRSC Campus President, echoed the need for emergency dispatchers and offered his help to document those numbers. Likewise, Senator Grimsley reported Hardee County's need, informing the committee that a new Hardee County employer, Aloha Transport (set to be up and running by 8/1/23) will be looking for 18 dispatchers over the next year. These committee members will be supplying the necessary documentation, prior to the next CSH Board meeting, to retain *Police, Fire, and Ambulance Dispatchers* and possibly *Electrical Power-Line Installers and Repairers* on the list.

In summation, Ms. Doubleday explained that, to provide funding, occupations not only have to appear on CSH's Local DOL but on the state's Master Credentials List (MCL) as well. Once documentation is

received supporting the retention of *Police, Fire, and Ambulance Dispatchers* and *Electrical Power-Line Installers and Repairers*, CSH will submit an application to the state for inclusion on the MCL if needed.

- A motion was made by committee member, Denise Grimsley, to recommend Board approval the 2023-24 Local Demand Occupations List as presented with the inclusion of *Certified Nursing Assistant, Corrections, and Emergency Medical Technicians/Paramedics*; and to recommend that the Board also add *Police, Fire, and Ambulance Dispatchers* and *Electrical Power-Line Installers and Repairers* if proper documentation is received.
- Motion seconded by committee member, Russ Brown.
- Motion carried unanimously.

IV. Other

No other business was brought before the committee.

V. Adjourn

Committee Chair, David Royal, adjourned the meeting at 10:53 a.m.

Committee members present and participating: David Royal (Committee Chair), Russell Brown, Denise Grimsley, Jeff King, Thomas Leitzel, Raymond Royce

Committee members absent: Bobby Bennett, Andrea Broomfield, Kevin Cundiff, Elizabeth Densmore, Meredith Durastanti, Sondra Guffey, Terri Hemings, Kaylee King, Jacquelyn Lockhart, Allen Moore, John Varady, Angel Wiggins, Mike Willingham

Public attendance: Yarima Cuencas

CSH staff present: Donna Doubleday, Ann Martin, Brian Mercurio