

**Business Enhancement Committee Meeting
Wednesday, April 9, 2025
MINUTES**

I. Call to order

The meeting was called to order at 9:02 am by David Royal, Committee Chair. Mr. Royal inquired if any Requests for Public Comment had been made and was advised that none had been received.

II. Introductions

Roll was called to identify and confirm committee members present in the room and those participating by phone. Staff and others present were identified. It was determined that quorum was established. See end of minutes for all attendees.

III. Topic

Action Items:

A. Review/Recommend Approval of the PY 2025-26 Local Demand Occupations List (DOL)

Following review of the Action Item, Ms. Martin stated that each year FloridaCommerce provides an updated list of Demand Occupations for the State and each of the 21 Workforce Boards. CSH compares the updated list to the lists from last year to see if any programs have been removed and review any programs that have been added. CSH then sends out emails to board members and local partners asking for input. To be added or remain on the list, any program that has been removed must have information from local employers regarding the number of openings the employers will have in the coming year. There must be at least 15 openings from the various employers and an entry wage of \$14.21 to be considered. CSH received information from the employers to justify inclusion of:

- Correctional Officers and Jailers (33-3012)
- Emergency Medical Technicians and Paramedics (29-2040)
- Food Preparation and Serving Related Workers, All Others (35-9099)
- Helpers, Construction Trades (47-3010)
- Nursing Assistants (31-1131)
- Patient Care Technicians (43-5031)
- Public Safety Telecommunications (43-5031)
- Roofers (47-2181)

CSH is asking the Board to approve the list as presented with the addition of these occupations to the 2025-26 Demand Occupations List.

- A motion was made by committee member, Stephanie Etter, to approve the Demand Occupations List as presented with the addition of the eight occupations specified.
- Motion seconded by committee member, Efran Schraeder.
- Motion carried unanimously.

Dr. Etter asked what data is available to support removal of the Career and Technical Secondary Education. Ms. Martin stated that she sent emails to all school boards

Teachers for requesting their input

- regarding the information that was going to be removed and received no response from
- B. them. Ms. Doubleday explained the original data comes from the State's Bureau of Labor Statistics and offered to request that data. Dr. Etter indicated that would not be necessary. **Review and Discussion of the Education and Industry Consortium Meeting**

CSH held an Education and Industry Consortium Meeting on June 4, 2025. The report was included in the meeting packet for review and discussion. Ms. Doubleday presented the report in detail and discussion followed. Ms. Doubleday stated that the committee did discuss moving the meeting to different businesses and The Development Group and South Florida State College would be the first two places to host. The soft skills survey was not included with the report of the Education and Industry Consortium meeting. CSH can provide that to anyone interested. Mr. Royal stated that the soft skills are still lacking in most places. Ms. Doubleday stated some of the things heard at CSH are wardrobe, not looking people in the eyes, handshakes, decision making, and communication skills. No actions were recommended by the Committee.

- A motion was made by committee member, Denise Grimsley, to accept the report of the Education and Industry Consortium meeting as presented.
- Motion seconded by committee member, Efran Schraeder.
- Motion carried unanimously.

IV. Other

Dr. Etter stated that since this committee only receives and reviews the Master Credential list once a year as situations change, she worries about the cycle of only doing this yearly. Ms. Doubleday inquired as to the Master Credentials list or the Demand Occupations list. Dr. Etter responded both. Ms. Doubleday explained the Demand Occupations list is something CSH can review and bring updates to the committee quarterly. The State looks at the Master Credential list quarterly and with proper data CSH can request additions. Dr. Etter asked if the Board adds occupations to the Local Demand Occupations List, can employers receive funding for that training? Ms. Doubleday stated that is her understanding.

V. Adjourned

Committee Chair, David Royal, adjourned the meeting at 9:30 am.

Committee members present and participating: David Royal (Committee Chair), Denise Grimsley, Stephanie Etter, Dawn Hoover, Fred Hawkins, Efran Schraeder

Committee members absent: Andrea Broomfield, Dylan Tedders, Raymond Royce, Yarima Cuencas, Don Garner

Attendance note: None

Public attendance: None

CSH staff present: Donna Doubleday, Ann Martin, Michele Arena, Dana Davis, Matthew Horkan