

## ONLINE PRIVACY POLICY AGREEMENT

CareerSource Heartland, (CSH), does not collect any personal information of those individuals that visit our website. Our privacy policy has been designed and created to ensure those affiliated with CareerSource Heartland of our commitment and realization of our obligation not only to meet but to exceed most existing privacy standards.

**THEREFORE**, this Privacy Policy Agreement shall apply to CareerSource Heartland, and thus it shall govern any and all use of [www.careersourceheartland.com](http://www.careersourceheartland.com). As a user you are herein consenting to the following data procedures expressed within this agreement.

### **Collection of Information**

It is highly recommended and suggested that you review the privacy policies and statements of any website you choose to use or frequent as a means to better understand the way in which other websites garner, make use of, and share information collected.

### **Use of Information**

CareerSource Heartland does **NOT** collect or make use of personal information to assist in the operation of our website or to ensure delivery of the services you need and request. We do not find it necessary to use personally identifiable information as a means to keep you informed of other possible services that may be available to you from [www.careersourceheartland.com](http://www.careersourceheartland.com).

CareerSource Heartland does not now, nor will it in the future, sell, rent or lease any of our customer lists and/or names to any third parties.

CareerSource Heartland does **NOT** disclose your personal information, without prior notice to you, only if required to do so in accordance with applicable laws and/or in a good faith belief that such action is deemed necessary or is required to:

- Remain in conformance with any decrees, laws and/or statutes or in an to comply with any process which may be served upon CareerSource Heartland and/or our website;
- Maintain, safeguard and/or preserve all the rights and/or property of CareerSource Heartland; and
- Perform under demanding conditions in to safeguard the personal safety of users of [www.careersourceheartland.com](http://www.careersourceheartland.com) and/or the general public.

### **Children Under the Age of 13**

CareerSource Heartland does **NOT** collect personal identifiable information from children under the age of thirteen (13). If it is determined that such information has been inadvertently collected on anyone under the age of thirteen (13), we shall immediately take the necessary steps to ensure that such information is deleted from our system's database.

### **Links to Other Web Sites**

Our website may contain links to affiliates and other websites. CareerSource Heartland does not claim nor accept responsibility for any privacy policies, practices and/or procedures of other such websites. Therefore, we encourage all users and visitors to be aware when they leave our website and to read the privacy statements of each website that collects personally identifiable information. The Privacy Policy Agreement applies only and solely to the information on our website.

### **Security**

CareerSource Heartland shall take every precaution to maintain adequate physical, procedural and technical security with respect to our offices and information storage facilities to prevent any loss, misuse, unauthorized access, disclosure or modification of the user's personal information.

### **Changes to Privacy Policy Agreement**

CareerSource Heartland reserves the right to update and/or change the terms of our privacy policy, and as such we will post those changes to our website homepage at [www.careersourceheartland.com](http://www.careersourceheartland.com) so that our users and/or visitors are always aware of the policy.

### **Acceptance of Terms**

Using this website, you are hereby accepting the terms and conditions stipulated within the Privacy Policy Agreement. If you are not in agreement with our terms and conditions, then you should refrain from further use of our sites. In addition, your continued use of our website following the posting of any updates or changes to our terms and conditions shall mean that you agree and accept such changes.

### **How to Contact Us**

If there are questions or concerns regarding the Privacy Policy Agreement as related to our website, please feel free to contact us at the following;

Email: [khayden@careersourceheartland.com](mailto:khayden@careersourceheartland.com)

Telephone Number: 863.385.3672

Mailing Address: CareerSource Heartland 5901 US Hwy 27 S, Suite 1 Sebring, FL 33870