



CareerSource Heartland  
5901 US Hwy 27 South, Suite 1  
Sebring, Florida 33870

**Youth Council Meeting**  
**Monday, April 12, 2021 – 1:30 p.m.**  
**MINUTES**

**I. Call to order**

The meeting was called to order at 1:30 p.m. by Gary Ritter, Council Chair. Mr. Ritter inquired if any Requests for Public Comment had been made and was advised that none had.

**II. Introductions**

Roll was called to identify and confirm committee members present in the room and those participating by phone. Staff and others present were identified. It was determined that quorum had been established. See end of minutes for all attendees.

**I. Topic:**

**Action Items:**

**A. Year-round Youth Service Provision for 2021-2022**

Referencing the action item in the agenda packet, Youth Council Chair, Gary Ritter, turned the meeting over to the Panther Youth Coordinator, Kamille Manalo, to present the PYP 2020-21 annual performance.

Opening her presentation, Ms. Manalo explained that the SFSC Panther Youth Program (PYP) is evaluated annually based on enrollment, active performance, extended performance, and median earning goals.

Ms. Manalo reported that demand for the program is high due to the need for youth services and mentorship. The combined enrollment goal for both the in-school and out-of-school programs is 220 participants, 150 for out-of-school youth and 70 for in-school youth. As of 4/6/2021, Panther Youth serviced 80 in-school youth (surpassing their in-school enrollment goal) and 134 out-of-school youth. Although the out-of-school program has yet to meet their enrollment goal, Ms. Manalo expressed her confidence that all program enrollment goals will be met before the end of May.

Reviewing the active participant performance, Ms. Manalo informed the Board the credential attainment goal is being surpassed for in and out-of-school youth at 100%. Also surpassing the target goal, measurable skill gains for in-school youth is 71%. However, gains for out-of-school youth is below target at 38%. Ms. Manalo explained it has been difficult to get out-of-school participants engaged. To combat this, the SFSC PYP is making additional efforts to provide more out-of-school workshops and seminars while increasing out-of-school participant contact.

Employment or enrollment in post-secondary education, 2<sup>nd</sup> quarter after exit, is being surpassed at 96% for in-school youth while out-of-school youth is slightly below its target goal at 74%. Employment or enrollment in post-secondary education, 4<sup>th</sup> quarter after exit, for in-school and out-of-school participants is 62%, below the 80.2% goal. Exited participant employment, 4<sup>th</sup> quarter after exit, is the one goal not met last year. However, despite many challenges reported by former participants, Ms. Manalo does anticipate meeting this goal,

explaining that, since the beginning of July, PYP has intensified follow-up efforts to ensure exited participants are thoroughly supported during follow-up.

Lastly, Median earnings for former in-school and out-of-school participants exceeded target goals.

Responding to questions from council Chair, Gary Ritter, Ms. Manalo explained that the enrollment goal is a minimum allowing for actual enrollment beyond 220 participants. To optimally service participants with current staff, enrollment should be maintained between 220-240. The program year, and the period of evaluation, coincides with the fiscal year beginning July 1<sup>st</sup> through June 30<sup>th</sup>. Referencing the Panther Youth Partners Program Review, as of 3/31/2021, prepared by CSH Program Director, Ann Martin, Ms. Manalo explained that the 2 global exclusions noted resulted from 2 participants who each earned a credential before being incarcerated.

With no further discussion, Youth Council Chair, Gary Ritter, initiated approval of the action calling for a motion.

- A motion was made by committee member, Amanda Wilson to recommend to the Board that the CSH President/CEO negotiate two contracts with SFSC for year three of three, in amounts not to exceed \$187,500 for In-school Youth and \$562,500 for Out-of-school Youth for PY 2021-22, contingent upon available funding.
- Motion seconded by committee member, Laurel White.
- Motion carried unanimously.

### III. Other

No other business was brought before the Youth Council.

### IV. Adjourn

Council Chair, Gary Ritter, adjourned the meeting at 1:50 p.m.

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**Committee members present and participating:** Gary Ritter (Chair), Bill Miller, Amanda Wilson, Laurel White

**Committee members absent:** Joshua Exendine, David Royal, Lisa Thomas

**Public attendance:** Kamille Manalo

**CSH staff present:** Donna Doubleday, Ann Martin, Brian Mercurio